

RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE: 11 JUNE 2013

Part 1: Outstanding Resolutions

Ref	Resolution	Response/Outcome	State of Play
Min 17 June 2012	<p>Work Programme – Constitutional Amendment</p> <p>That the Leader of the Council and Chief Executive be requested to consider the following amendment to the Overview and Scrutiny Function – General Terms of Reference (ToR) section of the Constitution to read:</p> <p>“10. To receive reports from the Leader on the Cabinet’s priorities for the coming year and its performance in the previous year.”</p>	<p>The Committee agreed to change its ToR as part of the normal constitutional review process and this will be considered by Council on 18 July.</p>	<p>In hand</p>
Min 41 Sept 12 and Min 90 Mar 13	<p>Common Housing Allocation Scheme</p> <p>That the report of the Overview and Scrutiny Task and Finish Group on Housing Policy be endorsed.</p> <p>and</p> <p>Recommended to Cabinet: that a new Common Housing Allocation Scheme be supported.</p> <p>That the Head of Housing and Public Protection Service be requested to make any statistics regarding rent arrears available to Members of this Committee;</p> <p>That the Head of Housing and Public Protection Service be requested to make the SIAS report on use of discretion available to Members of this Committee;</p> <p>That the Head of Housing and Public Protection Service be</p>	<p>Cabinet approved the CHAS; and asked that a consistent and fair mechanism for exercising limited discretion be developed and agreed by the Head of Housing and Public Protection, in conjunction with the Portfolio Holder for Housing and Environmental Health, the Shared Internal Audit Service (SIAS), and the Council’s housing partners.</p> <p>Partnership discussions with North Herts Homes and Howard Cottage on CHAS and its launch date are still ongoing. Consequently meaningful data cannot be provided until the scheme has been operational for a reasonable period of time. Once the launch date is agreed, officers will be able to report back to the Committee on the scheme’s progress. This has been noted in the Committee’s work programme.</p>	<p>Committee to note</p> <p>Committee to note</p>

	requested to report back to this committee 6-12 months after implementation of the New Common Housing Allocation Scheme to advise on the effect of the changes including any cost saving or expenses implications.		
Min 53 Dec 12	<p>20's Plenty (Speed Management Strategy) That the Scrutiny Officer, on behalf of the Overview and Scrutiny Committee, be requested to make a representation to Hertfordshire County Council expressing a need for and the benefit of a joint scrutiny of the Speed Management Strategy and that other Councils in Hertfordshire be encouraged to engage in this joint scrutiny, which could include engagement of Police, NHS as well as other Highway and relevant parties.</p>	Herts County Council's Overview and Scrutiny Committee will consider the matter on 23 & 24 October. It will hear evidence from districts and boroughs on 23 October. NHDC's representatives are yet to be decided.	Committee to consider
Min 57 Dec 12	<p>Resolutions Report - Safeguarding That the Head of Policy and Community Services:</p> <ul style="list-style-type: none"> • provide an update regarding actions outstanding or due to be completed in January 2013 to the next meeting of this Committee due to be held on 22 January 2013; • provide this Committee with an update regarding NHDC's safeguarding duties on an annual basis; <p>Resolutions Report – Community Halls That the Head of Policy and Community Services prepare a report at the appropriate time considering the effectiveness of the implementation of the Community Halls Strategy and the effect of implementation on community groups; and that the Chairman assess when the report should be considered and bring a timetable detailing his assessment to this Committee.</p>	<p>Update on outstanding actions scheduled for the same time as the safeguarding audit at the Committee's meeting in June.</p> <p>Item scheduled for the Committee's meeting in July.</p>	<p>Complete</p> <p>Complete</p>
Min 72 Jan 13	<p>Resolutions of the Committee That the Scrutiny Officer ask the Portfolio Holder for Community</p>	A time will be scheduled for the new portfolio holder	Pending

	Engagement and Rural Affairs to include Safeguarding in her next presentation to this Committee;	later in the year.	
Min 73 Jan 13	<p>Update on Health Reforms</p> <ul style="list-style-type: none"> • That the Scrutiny Officer be requested to invite the Chair of Healthwatch Hertfordshire to present to a future meeting of this Committee; • That the Head of Policy and Community Services be requested to give a further update on Health Reform to this Committee in 6 months time; 	<p>Noted – provisionally arranged for September 2013</p> <p>Arranged for June 2013</p>	<p>In hand</p> <p>Complete</p>
Min 77 Jan 13	<p>Task and Finish Group on Neighbourhood Policing</p> <p>That the Scrutiny Officer be requested to invite Chief Inspector Pierce (Hertfordshire Constabulary) to attend the meeting of this Committee due to be held in July 2013 to discuss Police engagement with the public and sharing of best practice.</p>	Scheduled for July 2013	In hand
Min 78 Jan 13	<p>Work Programme</p> <p>That the Scrutiny Officer be requested to invite the Chairman of the newly formed Healthwatch Hertfordshire to make a presentation to a future meeting of the Overview and Scrutiny Committee;</p>	Noted - provisionally scheduled for September 2013	In hand
Min 91 Mar 13	<p>Member/Officer Protocol</p> <p>That the following amendments be incorporated into the Member/Officer Protocol prior to consideration by the Standards Committee and Full Council in June 2013:</p> <p>(i) that Paragraph 7.1 be amended to read “Members and officers are reminded that all written correspondence (including letters and emails) between them and with members of the public may be subject to information requests under the Freedom of</p>	The Monitoring Officer has made the changes to the protocol that Committee requested. A revised protocol will be considered with these amendments by the Standards Committee on 17 June and Council 18 July.	

	<p>Information Act, Environmental Information Regulations or Data Protection Act;</p> <p>(ii) that Paragraph 7.2 be removed from the Member/Officer Protocol and placed instead in the Member induction package;</p> <p>(iii) that the wording of Paragraph 7.3 be reconsidered to enable essential information to be forwarded to other Members;</p> <p>(iv) that some examples of the type of information that should be disseminated to Members be included at Paragraph 10.</p>		
<p>Min 92 Mar 13</p>	<p>Priorities for the District That the Priorities for the District 2013/14 be recommended to Council for adoption</p>	<p>Cabinet resolved that consideration be given to the inclusion of a reference to the District Wide Parking Reviews; and recommended to Council the report, as amended, be adopted.</p> <p>The amended report was considered by Council which resolved that the Priorities for the District be adopted, subject to the final sentence of the final bullet point on Page 18 being amended to read: “We will analyse the results of the public consultation on a new Local Plan held in 2013, with the proposed submission document being available for public consultation in early 2014”.</p>	<p>Committee to note</p>
<p>Min 94 Mar 13</p>	<p>Annual Overview & Scrutiny Report to Council That the Scrutiny Officer, in consultation with the Chairman, be requested to place an article in NHDC Outlook which informs the public of the role of the Overview and Scrutiny Committee and asks for ideas on issues that could be scrutinised and ways that better engagement with the public could be achieved;</p> <p>That the Chairman be given authority to approve and sign the final</p>	<p>Draft in preparation for 2 September edition of <i>Outlook</i></p> <p>Report presented to Annual Council</p>	<p>In hand</p> <p>Completed</p>

	version of the Overview and Scrutiny Annual Report; and that the Annual Report be approved and presented to Council.		
Min 95 Mar 13	<p>Work Programme</p> <p>That the Scrutiny Officer be requested to prepare scoping documents on the following proposed Task and Finish Group topics:</p> <ul style="list-style-type: none"> • the new arrangements for highways matters; • social inclusion; • community rights including the right to bid and the right to challenge. <p>That the Chairman be requested to approach the Chairman of the Finance, Audit and Risk Committee (FARC) to discuss the possibility of undertaking a joint Task and Finish Group on Shared Services.</p>	<p>Scoping documents prepared for Highways and Community Rights; along with advice on Social Inclusion.</p> <p>The Chairman will speak to the new Chairman of FARC and update the Committee at its meeting in June</p>	<p>Committee to consider</p> <p>In hand</p>

Part 2: Ongoing Resolutions

Ref	Resolution
Min 13 June 2012	<p>Corporate Priorities</p> <p>That the Finance and Risk Manager provide comprehensive comments on exceptions in future reports.</p>
Min 17 June 2012	<p>Portfolio Holders</p> <p>That the Scrutiny Officer request that Portfolio Holders circulate a brief overview of their presentation to all members of the Overview and Scrutiny Committee prior to the meeting;</p>
Min 27 July 2012	<p>Resolutions Report</p> <p>That the Scrutiny Officer identify in future reports which resolutions are considered by Cabinet and which are referred to officers;</p>

	That the Scrutiny Officer ensure no further actions could be taken regarding a resolution before marking it as completed;
Minute 29 July 2012	Scoping Documents That the Scrutiny Officer include a heading entitled “Community Engagement” on all future scoping documents to ensure outcomes for the public are considered.
Min 72 Jan 13	Updates That updates be circulated to all Members of the Committee and, should any Members feel that discussion is needed, they contact the Chairman to ask for an item to be placed on the next agenda;
Min 78 Jan 13	Task and Finish Groups That the scope of future task and finish groups include a "green" element wherever possible.